

Scope: 521, 522, 523, 524, 525, 525B, 526, 530, 531, 527

Supporting Documents: 505, 506, 510, 511

Objectives: Fulfill program/project documentation requirements which require minimum review by EWB-USA, resulting in minimum questions to be answered by program/project and chapter resources. Do so while minimizing effort and capturing learnings for continuous improvement of the process.

Principles:

Core to the process is experienced and qualified people.

Ensure trained and motivated project team.

Ensure continued organizational commitment.

Minimize bureaucracy.

Basic Steps:

As new members join a program/ project team, they should review

1. 505, 506, 510, 511 documents on EWB-USA website and any prior program/project specific documents on the program/project document store.

2. webinars on EWB-USA pertaining to process e.g. "Principles of Community Development", "Program Sustainability", "Travel Medicine for EWB-USA"

3. technical resources as appropriate to proposed next project

All document flow through the process will be jointly determined by QA Program Chair and Program Manager unless otherwise instructed by the President or the Board.